	SPEED LETTER	RE	PLY R	EQUE	ESTED	14 Jan. 1970		
			YES	Х	NO	LETTER NO.	11	
TO:	RMO/DDS&T	FROM		/FM	ISAC			
ATIN							·	<u> </u>

SUBJECT: Quarterly Report on Records Purge: October - December 1969

REFERENCE: DDS&T-4299-68

25X1A

- 1. Amount of records destroyed during reporting period: 20 feet of material destroyed by FMSAC divisions & Systems Division destroyed 8 feet of material and turned in 1-four draw safe. (Total 28 ft.)
- 2. Adoption of new procedures: On 14 August 1969 a Full-Space Saving Storage System was installed in TAD/FMSAC which has enabled us to do away with two tape racks and approximately 16 filing cabinets and safes. This type of storage system has also given us badly needed space for new personnel.

25X1A DATE REPLY SIGNATURE RESPONDER'S FILE

183 USE PREVIOUS